

UVSD Special Board Meeting April 25, 2018

1. CALL TO ORDER by Chair McNerlin at 6:00 p.m.

Roll call by Chelsea Teague; Chair McNerlin, Vice-Chair Reed, Director Marshall, Director Wipf, and Director Bawcom present.

2. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL

Report out: Direction given to staff

3. Public Expression

No public expression.

4. APPROVAL OF BOARD MEETING MINUTES

Motion to approve by Vice-Chair Reed, seconded by Director Bawcom, all in favor.

5. DISCUSSION AND POSSIBLE ACTION: ADDRESSING ISSUES OF ACTING OUTSIDE SCOPE OF AUTHORITY BY A BOARD MEMBER

Chair McNerlin addressed this item in closed session, as it is a closed session item.

6. DISCUSSION AND POSSIBLE ACTION RE: TREASURER DESCRIPTION AND BOARD SECRETARY

Director Bawcom addressed this item and discussed Board Treasurer duties. Mr. Losak explained his issue with the Board having a Treasurer. Discussion amongst the Board.

Public comment: Sean White commented stating that the Board should keep all options open and maintain availability for Board members to view documents as needed.

Discussion continued amongst legal counsel and the Board. Motion to incorporate Treasurer duties to General Manager Job Description, by Director Wipf, seconded by Director Marshall. Ayes: Chair McNerlin, Director Wipf, Director Marshall, and Director Bawcom. Nays: Vice-Chair Reed. Motion carries.

Discussion amongst the Board re: Board Secretary. Direction given to the Governance Committee to update the Board Secretary policy.

7. DISCUSSION AND POSSIBLE ACTION RE: UPDATING EXPENSE REIMBURSEMENT POLICY

Chair McNerlin addressed this item. No public comment.

Motion to approve the updated reimbursement policy by Vice-Chair Reed, seconded by Director Bawcom, all in favor.

8. CONSENT CALENDAR

Chair McNerlin addressed this item. Motion to approve the consent calendar by Director Wipf, seconded by Director Marshall, all in favor.

9. DISCUSSION AND POSSIBLE ACTION: RESOLUTION EXEMPTING THE UKIAH RIFLE AND PISTOL CLUB FROM CONNECTING A NEW BATHROOM TO THE SEWER SYSTEM

Discussion amongst legal counsel and the Board. Mr. Losak read Resolution 2018-02 into record. Motion to approve Resolution 2018-02 by Vice-Chair Reed, seconded by Director Bawcom, all in favor.

10. GOVERNANCE COMMITTEE REPORT

Vice-Chair Reed introduced this item and gave the Governance Committee Report. Discussion amongst legal counsel and the Board.

Public comment: Sean White stated that it is very common to have contracts or rates based on an hourly charge for things like staff, equipment, or legal but the Board needs to provide direction regarding intended expenditures beforehand and then review the invoices to make sure that you are getting what you asked for.

No action was taken.

11. DISCUSSION ONLY: UPDATE ON AUDITOR AND NEW BILLING CALCULATIONS

Chair McNerlin addressed this item. Chair McNerlin stated that the General Manager (Joseph E. Tait) would like to piggy back the City's Auditor. Chair McNerlin also explained that the District will be piggy backing with Willow Water District re: new billing calculations. Discussion amongst the Board. No action taken.

12. DISCUSSION AND POSSIBLE ACTION RE: GENERAL MANAGER RECRUITMENT

Chair McNerlin addressed this item and opened it up to the Board- Board discussion.

Public comment: Sean White then stated that he "agreed entirely" with Mr. Wipf's comments regarding calculation methods and the need for a "reachable" full time manager. Mr. White added that David Redding is an excellent option.

Motion to combine the two General Manager Job Descriptions in the agenda packet and get it out as soon as possible, by Vice-Chair Reed, seconded by Director Bawcom, all in favor.

13. DISCUSSION AND POSSIBLE ACTION RE: DISTRICT POLICY NUMBERS 4070.1, 4070.2, 4060.6, 4010, 4010.2, 4010.2.3, AND 4010.2.4

Director Bawcom addressed this item and read the District policy numbers re: this item. Discussion amongst the Board. No action taken.

14. ANNOUNCEMENTS/OTHER BUSINESS/MATTERS FROM STAFF

Chair McNerlin addressed this item and discussed what her experience was like at the CSDA Leadership Conference. Chair McNerlin then discussed emails from Dan Buffalo re: his presentation to the UVSD Board. The Board then announced that the next Regular Meeting

scheduled to be held on Wednesday, May 9, 2018 would be reset to Tuesday, May 8, 2018 due to better availability of the full Board.

15. DISCUSSION ONLY RE: DON CRAWFORD LETTER

Vice-Chair Reed addressed this item re: who paid for the media advertisements during the election in 2017. No action was taken.

16. ADJOURNMENT

Meeting adjourned at 8:57 p.m.